

# Notes from East Linton Melting Pot Steering Group

## 05/08/2019

### Those present

Julia Edmonds, Tim Hetherington, Jo Gibb

### How would we like to work as a steering group

It was agreed to trial how we work over the next 6 months and then review what is working / what isn't

- Meeting monthly (can review and meet less regularly if this is too frequent)
- Communicate via email, as well as trial noticeboard Trello for greater participation/working together. Trial Trello within the steering group and if it's found to be useful, use within the wider group. *Tim to set up Trello by end of 16/08*
- Create a sociocratic way of working together: everyone's views are important. Talk through issues in rounds (everyone speaks) so that all have a chance to share their opinions. Decisions made through a sphere of preference: each person indicates whether they consent, whether they can tolerate it, or whether it is a no go.
- Different roles: Tim nominated Jo as Chair for the current period, seconded by Julia. Other roles to be filled: Minute taker; Treasurer (once we start applying for funds)

### Community consultation

More feedback through the survey is needed from the E. Linton area for it to help shape the Melting Pot's direction. Ideas for more promotion:

- Ask a few volunteers from the E.L Melting Pot to go door-to-door to get responses in person *Jo to ask a few people*
- See if the Scouts could go door to door in a few streets *Tim to ask*
- Put copies of survey and box for posting in the community hall *Jo to prepare*
- Get in touch with the Bowling club and chat with members in person *Jo*

### Next steps from community consultation

Once results have been collated and evaluated, host a feedback 'party' in East Linton. Share the results visually, plan activities and facilitation to create a vision and priorities for the E.L Melting Pot and to create sub groups for different themes to make things happen.

Aim for November / Feb (depending on how many surveys are received and how much time needed to prepare).

This shouldn't stop us from moving forward on some projects in the meantime.

### Legal structure

Sustaining Dunbar have advised keeping things simple for now e.g. a voluntary group. Can become more formal as we evolve.

S.D have offered for the E.L Melting Pot to be an affiliated member of Sustaining Dunbar, with the benefits of being under the cover of their insurance, possibly apply for funds on our behalf in the early stages and also from their expertise. It would also mean being efficient with our time and resources – working out which areas/activities we should focus on ourselves, and which activities we can work together on with S.D / be part of.

To be an affiliated member we would just need individuals (particularly steering group members) to fill in simple membership form. *Jo to share membership form with all*

We agreed that this would be a good step to take, and to invite Sustaining Dunbar to our next Steering group meeting to talk it through in more detail. *Jo to invite Jo and Philip*

### **Constitution**

Julia brought a copy of a sample constitution. We agreed this is a priority to have in place to help apply for funds etc. *Julia to prepare draft constitution by 11/08 for other steering group members to feed back on*

### **Next meeting**

Next meeting either 9<sup>th</sup> or 16<sup>th</sup> September – find out from Philip and Jo at Sustaining Dunbar which date would best suit them